

**Maryland Statewide Independent Living Council  
(MSILC)  
Full Council Meeting  
Regus Office (Town Center Rockville)  
199 E. Montgomery Ave, Suite 100, Rockville, MD  
20850  
Meeting Minutes**

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September 26th, 2019

**Attendance:**

**Present:** Tony Lawson- MSILC Chair, Joyce Brooks- MSILC Secretary, Richard Moore - MSILC Treasurer, Denise Thomas -ED, Laurie Elinoff, Rose Carey- phone, Magtanggol (Bong) Delrosario- Phone, Megan Glaze Keller(in place of Tom Laverty)

**Absent:** Raymond Smith, Jennifer Eastman, Mike Bullis

**Welcome and Introductions (*Tony Lawson, MSILC Chair*):** Meeting began at 11:10am. Tony led the meeting with welcome remarks and introduction. Everyone introduce themselves.

**Executive Committee**

**Secretaries Report (*Joyce Brooks, MSILC Secretary*):**

- **Roll Call;** A roll call regarding members was taken and recorded.
- **Review and Approved 6/27 Full Council Meeting;** The Full Council Meeting Minutes of 6/27/19 were reviewed by members and guests. Joyce made a motion to approve the minutes, Laurie seconded, motion was carried and the minutes were approved.

**Chair's Report (*Tony Lawson, MSILC Chair*):**

- **Meeting at Freedom Center;** SILC members & staff had the opportunity to visit different Centers to learn more about the Centers and appreciate their efforts. On 8/28 Executive Committee of MSILC visited the Freedom Center. Which was very well done. Next, they planned to visit the Resources for Independence but the date and time was finalized at that time.
- **Next year Meeting Schedule;** Last year Council met six times- Full Council Meeting and for next year they planned to meet four times a year. Tony asked everybody their suggestion either they want to stack on six times or they want to switch on four time a year plan. Group decided to switch on four time meeting plan, it will be helpful in managing other Council activities.
- **Results of Officer Elections;** Tony announced that this year's election for Vice Chair and Secretary position is due. As a Chair of Council he talked about the layout of nomination and voting process for these two positions. He requested to submit the

nomination of both the position before October 5th. Denise announced that she will send survey to every member after the meeting for nomination. She explained that they will accept nomination before the deadline- October 5th. After receiving the nomination Council will schedule the interview of nominees and Council will cast their vote in the next Full Council Meeting.

- **Farewell to Richard;** Mr. Chairman on behalf of the Council said goodbye to Richard, that Full Council Meeting was his as a Council member. He appreciated his efforts and contribution as a member, Treasure and Vice Chair of the Council. He also presented him a *Certificate of Appreciation* for his loyalty and dedication towards the Council.

**Treasurer Report (Denise Thomas, MSILC ED):**

- **Review FY19 Budget/ Actuals Report (4th Quarter);** She highlighted the two main items like audit/tax preparation and training registration expenses during 4th quarter of FY19. Both showed the negative. explained, she explained that for FY19 the audit and tax preparation fees is higher than the last year. Another item she explained was training registration; during the current year many members went to join the NCIL Conference, as well as other training programs. FY19 budget for training registration was only for three individuals, so she asked the question to all Council members for FY20 to increase the budget of training registration or stack with the same amount. Whole Council agreed that it is a great opportunity of learning about the IL Network, they all are in favour of increasing the budget in FY20.
- **Review Budget Proposal for FY20:** Budget proposal of FY20 was enclosed with other meeting materials for members review. She asked group for edits and suggestions in FY20. The motion to accept the FY20 budget proposal was made by Tony, Laurie seconded, motion was carried and budget proposal was approved with majority of the members.

**Outcomes Committee Report (Laurie Elinoff- Committee Chair);**

- **Overview of SPIL 2020;** According to the recent information, SPIL for the year FY2020 was approved and now ACL send another email to all Center's Directors and DSE regarding activities and goals are implemented in accordance with the SPIL and all according to the requirements. Denise cleared that if Center's Director decided to change in DSE, they must need to complete the separate set of public hearings.
- **IL Partner Retreat:** During IL Partners meeting Center's Directors had prioritize the training topic for next IL Partner Retreat was Data Collection and second priority was Cyber Security. Another possible trainings, which were not prioritize are networking of Center Staff. Finance and budget and audit, Denise mentioned that Mike Bullis contacted facilitator for retreat.

**Center for Independent Living Report:** In the absence of Mike Bullis( Center Rep), Rose Carey from Bay Area CIL gave some updates of Center activities. She stated that during that particular period everything going smooth in BACIL. She expressed that she feel gratitude that Council give her the chance to attend the NCIL Conference, according to her it was a great learning opportunity. Bong as a Board member of IMAGE Center stated that everything was well

and now they were working on Youth Program, they recently started couple of different programs for youth with the help of Towson University. He also mentioned some of the events are coming up in Baltimore area.

**Public Engagement Committee (Tony Lawson, Committee Chair);**

- **NCIL Report;** according to the office records Council received written reports from Raymond Smith, Joyce Brooks, Tony Lawson and Rose Carey and still waiting for others. NCIL Conference is a great opportunity of learning regarding the networking. Tony as a Chair of Council asked everybody to submit their reports on time to continue that process in the future.
- **Upcoming Outreaches;** Tony mentioned that some of the outreach events like St. Elizabeth School, Rehab Conference and Maryland Access Point are coming during the month of November, 2019. Bong showed his interest for St. Elizabeth School. Rose and Joyce want to join the Rehab Conference and Tony want to attend the Maryland Access Point.
- **Individual Outreach;** Tony stated that he was invited in radio show for interview from Senator Lerry Young, former senator of Maryland. This interview would be done in the first week of October.

**Staff Report (Denise Thomas, ED);** Denise shared her ACL meeting detail with Council members. During the time of NCIL Conference, ACL office invited SILC, CIL and DSE staff in their office to discuss the SPIL 2020. The Contact person for SILC is Virginia Black. Denise met with her with a couple of other staff of ACL. They want to talk in general about SPIL 2020. She gladly announced that MSILC received good compliments from ACL. They appreciated the Council, that their reports are updated and ontime. Another good compliment is Council in compliance with membership.

**Public Comments:** No Comments

**Adjourn:** The meeting was adjourned at 12:40pm